

Point Service Bureau



The Point Service Bureau offers a complete solution to municipalities that wish to send high-quality tax and utility bills to their residents, without the hassle of producing them in house. Since 1991, the Point Service Bureau has been handling the printing, folding, stuffing, metering and mailing of municipal bills. You can count on Point's experience to deliver a professional product backed by professional service, every step of the way.

A Quality Process

1. PRINTING

A high-speed laser printer processes the data from your commitment files, printing bar-coded bills on tri-cut stock.

2. FOLDING AND STUFFING

A fold-and-stuff machine inserts and seals your bills into window envelopes pre-printed with your return address.

3. METERING

A postage metering machine prints the appropriate pre-paid postage directly onto your bill envelopes.

4. MAILING

The Point Service Bureau staff delivers your completed mailpieces to the post office. When the job is complete, we furnish you with a confirmation record that the post office stamped with the date and time the bills were mailed

Benefits

- Eliminates the labor and equipment expenses associated with managing the bill production process in house
- Solves the space issue of maintaining a mail center
- Achieves a professional appearance for even the smallest town
- Provides a universal solution for the municipality, as this service is available for excise, water/sewer, real estate and personal property commitments
- Ensures the work is done with optimal efficiency and accuracy through established, proven procedures and experienced personnel
- Confirms the date of mailing with the supplied postal record

Contact Information

CORPORATE HEADQUARTERS

Point Software, Inc.
200 North Main Street
Suite 1201 West
East Longmeadow, MA 01028

SALES

E-mail: scottc@pointsw.com
Office: 1.800.368.9538
Cell: 1.413.478.5285
Fax: 1.413.525.9022

CUSTOMER SUPPORT

Help Desk: support@pointsw.com
Technical: techsupport@pointsw.com
Toll Free: 1.800.368.9538
Local: 525.8350
Fax: 1.413.525.9125

HOURS

Mon - Thurs 8:30 AM - 5:00 PM
Friday 8:30 AM - 4:00 PM
(All times Eastern)



About Point Software, Inc.

Since opening its doors in 1989, Point Software, Inc. has remained focused on a single goal: to create innovative municipal government solutions. By coupling our technological expertise with our municipal knowledge, we engineer products optimized for efficiency and accuracy.

Point's software applications manage such tasks as valuation of real and personal property, tax billing and collection, exemption management, abatement processing, property sketching, hand held data collection, public works billing and collection, and document and permit management. Point also offers specialized services, which include outsourced tax bill handling and delinquent collections.